**Saranraj R**

**Email: rsaran\_1989@yahoo.in Mobile: 9840232974**

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| **Work Experience (Jan 2007 to Till Date)** | |
| **Organisation:** Cholamandalam Investment and Finance Company Ltd | **Title:** Senior Executive |
| **Area of Work:** Operations-Vehicle Finance, Trade Advance, Vishesh, Data Analyst, Co lending, Tester. | |
| **Work Description:** Process monitoring and management with production planning and Dealer Related Entries , New Product tester | |
| **Responsibilities:**  **Vehicle Finance:**   * Handling Commercial and Vehicle Finance Disbursement Team. * Analyzing the Data Quality of the file * Making entries related to customer and loan details into database using FINNONE software. * Data analysis and retrieval through queries on database * Planning and Tracking Productivity report to publish daily basis * Swapping resources to ensure that all functions are in control * Verification of all documents such as MMR/DC/P. Invoice/Rate ,credit approvals/HP endorsement and etc., * To ensure that all upload (RTGS/CHQ WRITING/TT) are happening in time only * MIS preparation and Analysis then revert to Audit Compliance mails   **Trade Advance:**   * Generating the delivery order by using the App ID generated in system. Updated manually in excel & adjusting the amount in dealer SOA * Clarifications, Updation, Issues, Escalations raised by the branch ops team * Verifying the dealer transactions & releasing the payment to dealer as per the request received from the dealer by getting the relevant docs * Tallying a GL data with the Finance team   **Vishesh:**   * Planning New Initiatives & Requirement to IT team to improve Card Business * MIS preparation and Analysis then revert to Audit Compliance mails * Card Swipe Reconciliation * Analysis Failure Transaction * Prepare Delinquent Data * Card Inventory Management   **Data Analyst:**   * Interpret data, analyze results using statistical techniques and provide ongoing reports * Acquire data from primary or secondary data sources and maintain databases/data systems * Identify, analyze, and interpret trends or patterns in complex data sets * Work with management to prioritize business and information needs * Locate and define new process improvement opportunities | |

**Product Tester :**

* Knowledge of testing methodologies and software development;
* Develop test strategies, master test plans and test cases Analyze test results
* Record test progress and results
* Research and analyze product features being tested
* Research new tools, technologies, and testing processes
* Communicate with technical and non-technical Resources
* Identify areas of improvement
* Identify, isolate and track bugs throughout testing
* Identify potential problems users may encounter
* Perform and document risk analysis
* Main contact between the development team and the test team.
* Gather and maintain/load test data to execute test cases.
* Coordinate the testing activities: prioritizing, scheduling, assigning work.

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| **AWARDS** | |
| Personal | * Confederation of Indian Industry (CII) Winner in 2018 ,2019 for best project kaizen * Murugappa Award (Pride of Murugappa Winner ) |

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| **EDUCATIONAL QUALIFICATION** | | | | |
| Qualification | Year of Passing | Institute | Board/ University | %Marks/ CGPA |
| Bachelors of Arts  *(Public Administration)* | 2013 | Tamilnadu Open University | Autonomous | 61% |

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| **SKILL SET** |
| **Technical Skill:** Microsoft Office, Windows, Finn one Loan Management System, MIFIN  **Operational Skills:** Scheduling, Process Automation, Planning, Data Analytics, Lean Management |

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| **PERSONAL DETAILS** | |
| Date of Birth | 10-June-1989 |
| Gender | Male |
| Marital Status | Married |
| Permanent Address | No : 6/191 Jothi Nagar,Immanuvel street  Iyyapanthagal Main Road  Paranipathur  Chennai : 600121 |
| Languages Known | Tamil, English |

I hereby affirm that the information furnished in this form is true to the best of my knowledge.

Date:

Place: Chennai (Signature)